

College of Education

Post-Master's Certificate

Community College Teaching

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APPLICATION INSTRUCTIONS AND PROCEDURES

All application materials must be received by the application deadline to receive full consideration. For application deadlines and entry terms, refer to the [priority deadlines](#). *International applicants and those with international transcripts should consult the [International Requirements Page](#), for deadlines and other requirements, as they may differ.*

- Complete graduate application form and submit the \$55 non-refundable application fee. The fee is waived for Seattle University alumni and employees.
- Please ensure that your name appears on every page of your application and supporting documentation.
- Evidence of the minimum of an earned master's or higher degree from a regionally accredited institution or U.S. equivalent in a field other than education. As evidenced submit official degree-posted transcripts for all graduate-level coursework. If mailed to applicant, transcripts must remain in original sealed envelopes.
- All Education programs require completion of College of Education Self-Evaluation form
- **Résumé reflecting at least one year of successful relevant work experience**
- Two recommendations using COE form provided through application, one from the master's degree major advisor and one from a current supervisor, regarding student's ability to perform as a teacher in the content field
- Statement of purpose: In one to two, single-spaced typed pages describe how your past experiences suggest that certificate will fit into your future plans.
- Applicants for whom English is a non-native language must demonstrate English proficiency regardless of English language studies, residence in the United States or an English-speaking country, or immigration status. Graduate applicants with a baccalaureate or higher degrees from recognized colleges in the U.S., Canada, Great Britain, Ireland, New Zealand or Australia and who have continued to reside in countries where English is the primary language for at least two years prior to applying to Seattle University will have this requirement waived. English proficiency may be met with an official TOEFL score of 92 (IBT), or 580 (PBT); the IELTS exam with a minimum score of 7.0; PTE score of 62.

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Send documents directly to Graduate Admissions:

Seattle University

Office of Graduate Admissions

901 12th Avenue
PO Box 22200
Seattle, WA 98122-1090
grad-admissions@seattleu.edu
Fax: (206) 296-5656
Phone: (206) 220-8010

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