

Albers School of Business and Economics

Executive Leadership Graduate Certificate

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All application materials must be received by the application deadline to receive full consideration. For application deadlines and entry terms, refer to the [priority deadlines](#). *International applicants and those with international transcripts should consult the [International Requirements Page](#), for deadlines and other requirements, as they may differ.*

- Complete Application for Graduate Admission and a \$55 non-refundable application fee. Fee is waived for Seattle University alumni and employees.
- Evidence of the minimum of earned four-year baccalaureate degree from regionally accredited institution or U.S. equivalent. As evidenced submit an official, degree-posted transcript from the last 90 quarter/60 semester graded credits of your bachelor's degree, including any transfer institution credit earned during this time period. Official transcripts from any post-baccalaureate institution required. Exceptions considered on individualized basis by dean.
- Current resume reflecting at least seven years progressively responsible professional work experience. Applicant's experience should represent mid-to-senior level role. Could apply to technical, scientific, business functional and/or managerial contexts
- Two recommendations from supervisors using forms supplied through application
- One to Two page, double-spaced essay to serve as writing sample and statement of intent/interest in this academic program.
 - Address ways in which professional and educational history has led to current professional role and how these elements interrelate with career goal.
 - Describe ideas and expectations for program and how your selected program will help attain goals.
 - Explain how experience and skills prepared you for graduate work.
 - Outline personal and/or organizational support (both individual and financial) available for undertaking program at this time.
- Applicants who reach final screening will be invited to group interview with program admissions committee
- Students for whom English is a non-native language must demonstrate English proficiency regardless of English language studies, residence in the United States or an English-speaking country, or immigration status. Graduate applicants with a baccalaureate or higher degrees from recognized colleges in the U.S., Canada, Great Britain, Ireland, New Zealand or Australia and who have continued to reside in countries where English is the primary language for at least two years prior to applying to Seattle University will have this requirement waived. English proficiency may be met with an official TOEFL score of 92 (IBT), or 580 (PBT); the IELTS exam with a minimum score of 7.0; PTE score of 62.

Questions? Contact the Center for Leadership Formation at (206) 296-2529 or emba@seattleu.edu for assistance.

Send documents not submitted with your application to the Center for Leadership Formation:

Center for Leadership Formation
Seattle University
Pigott 327

901 12th Ave
Seattle WA 98122-1090

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