



Hi Rudy,

The College of Arts & Sciences is excited you have joined our academic community! Below is a step-by-step guide to your Advising and Registration process this summer. Please review this information and visit your [Orientation Portal](#) to take action now!

### WHAT IS “ADVISING AND REGISTRATION”?

**The goal of Advising and Registration is to complete your Fall Quarter 2024 class schedule and introduce you to academic advising at Seattle University.** Here are important terms to understand:

- **Academic Advising:** A collaborative relationship between you and your Academic Advisor that involves course planning and registration, exploring academic and career goals, and connecting with campus resources.
- **Academic Advisor:** A staff or faculty member who guides you toward successfully completing your degree. You will be assigned an Academic Advisor the week of June 17-21.
- **Course Registration:** A designated time when you sign up for classes to take during the upcoming quarter.
- **Educational Plan:** Your Educational Plan is a map of courses you need to complete within your academic major to graduate.

Here is an overview of all tasks you need to complete to register for your Fall Quarter 2024 class schedule:

Task	Is this Required?	Deadline	Where to Access?
Complete Academic Advising 101 Module	Required	Friday, June 28	<a href="#">Canvas</a>
Complete Course Registration 101 Module	Required	Friday, June 28	<a href="#">Canvas</a>
Complete ALEKS Math Placement Assessment	Required	Friday, June 28	<a href="#">Orientation Portal</a>
Sign up for Academic Advising Workshop	Required	Sunday, June 23	<a href="#">Orientation Portal</a>
Attend Academic Advising Workshop	Required	June 24-28	<a href="#">Orientation Portal</a>
Prepare Educational Plan	Highly Recommended	Sunday, July 7	<a href="#">mySeattleU</a>
Sign up for Course Registration	Required	Sunday, July 7	<a href="#">Orientation Portal</a>
Attend Course Registration	Required	July 8-19	<a href="#">Orientation Portal</a>

## PREPARING FOR ADVISING AND REGISTRATION

Starting today, you can begin the following tasks:

- **Online Orientation Modules:** Complete the following modules:
  - [Academic Advising 101](#): This module explains how Academic Advising works, reviews academic terms, and shares resources available for advising support.
  - [Course Registration 101](#): This module includes step-by-step instructions to prepare your Educational Plan and select courses to sign up for when you register for classes.
- **ALEKS Math Placement Assessment:** All first-year students are required to complete ALEKS before registering for classes. Your ALEKS score will help your Academic Advisor place you into an initial math course. Visit your New Student Checklist to learn more about completing ALEKS.
- **Educational Plan:** You can find your Educational Plan in [mySeattleU](#) on the “Student Planning” tab. You will use your Education Plan to register for courses. Learn how to prepare your Educational Plan by completing your [Course Registration 101 module](#).

## ACADEMIC ADVISING WORKSHOPS | Monday, June 24 – Friday, June 28

During these workshops, you will meet Academic Advisors from your program, learn about degree requirements, and prepare for course registration.

## COURSE REGISTRATION | Monday, July 8 – Friday, July 19

We hold class spots open throughout Course Registration weeks so no matter when you register, you have a fair opportunity to get the classes you need.

- **Course Registration Workshops:** Starting today, you can sign up for a Course Registration Workshop in your Orientation Portal’s Advising & Registration tab. During this workshop, you will meet with an Academic Advisor to sign up for your Fall Quarter 2024 classes.

[Sign Up for Advising and Registration Events](#)

## WE LOOK FORWARD TO MEETING YOU!

We recognize the transition to college comes with a LOT of new information. You’re not alone – we’re here to help you! Please don’t hesitate to reply to this email with any questions.

Sincerely,  
College of Arts & Sciences Advising Center

**COLLEGE OF ARTS & SCIENCES | SEATTLE UNIVERSITY**

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