



**Academic Assembly Meeting No. 16
Monday May 10, 2021
2:05 – 4:00 pm, Zoom Meeting**

MINUTES

Academic Assembly Members

Present: Angie Jenkins, Carol Adams, Chris Paul, Connie Anthony, Kathleen La Voy, Felipe Anaya, Frank Shih, Gregory Silverman, Holly Ferraro, John Trafton, Katie Oliveras, Kirsten Thompson, Margit McGuire, Mark Cohan, Mimi Cheng, Patrick Murphy, Richard McGaha, Robin Narruhn, Rose Murphy, Russ Powell, Sarah Bee, Shane Martin, Terri Clark, Yancy Dominick

Excused: Peter Amah, Mark Taylor

Seattle University Attendees

Presenters: Erika Moore, Izzy Halaka, President-Elect Eduardo Peñalver, Marrakech Maxwell, Nhi Nguyen, Sarah Trapizona

Guests: Agnieszka Miguel, April Atwood, Bryan Ruppert, Charles Tung, David Green, Donna Teevan, Doug Eriksen, Tiffany Richardson, Glenn Yasuda, Hidy Basta, Hye-Kyung Kang, Jeanette Rodriguez, Joanne Hughes, John Carter, John Fleming, Joseph Phillips, Jot Yau, Kathleen Cook, Kathleen Jones, Kathryn Bollich-Ziegler, Kevin Krycka, Kimberly Gawlik, Lydia Bellow, Marc McLeod, Maria Bullon-Fernandez, Maria Carl, Mary Kay Brennan, Maureen Feit, Michelle DuBois, Michelle Harper, Molly Linden, Peter Brous, Richard LeBlanc, Rubina Mahsud, Ryan McLaughlin, Sonia Barrios Tinoco, Teodora Shuman, Vinay Datar

I. Opening Remarks 2:08 – 2:10 pm

- a. Meeting was called to order at 2:08 pm by AcA president, Frank Shih.
- b. **MOTION** Moved by Frank Shih: “Move to approve the agenda for the May 10, 2021 meeting of the Academic Assembly (AcA).” Seconded. **Approved.**
- c. **MOTION** Moved by Frank Shih: “Move to approve the meeting minutes from April 26, 2021.” Seconded. **Approved.**
- d. The AcA President offered an overview of agenda items for the remaining meetings of the AcA for the 20-21 AY and the trends of COVID-19 cases in King County.

II. Provost Update 2:10– 2:13 pm

- a. The Provost updated the AcA membership on the First Time in College Enrollment numbers for FQ 21 and additional updates on the COVID-19 situation in WA state. AcA members discussed the contents of the update and asked questions of the Provost.

III. Connecting with the President-Elect, Eduardo Peñalver **2:13 – 2:47 pm**

- a. The President-Elect of Seattle University, Eduardo Peñalver attended the AcA meeting to answer questions and discuss his vision for the future of SU. AcA members welcomed President-Elect Peñalver to SU and asked questions of the President-Elect.

IV. Student Government of SU – State of the Undergraduate Student Survey **2:47 – 3:34 pm**

- a. Representatives from the Student Government of Seattle University (SGSU) offered a high-level overview of the annual State of the Undergraduate Student Survey. The SGSU representatives offered their commitments and recommendations based upon the results of the survey. AcA members discussed the overview and asked questions of the representatives.

V. Approval of Minimal School/College/Library Governance Motion **3:34 – 3:37 pm**

- a. **MOTION** Moved by AcA Membership: “To facilitate faculty members participating in college/school-level governance, the Academic Assembly (AcA) mandates the following minimum requirements at the college/school level. This is the recommendatory document of Academic Assembly to set a minimum faculty governance requirement in school/college/library. It is our hope that the content of this motion will work its way to future iteration of the Faculty Handbook. This motion is the extension and concluding piece to the previous AcA motion AcA18-47.

Required Elements:

1. A governance body comprised of an elected faculty voting memberships.
2. For college/school/library with less than 100 faculty FTEs, “committee of the whole” is possible where all faculty members take part in the deliberative process.
3. Inclusions of both tenured/tenure track and non-tenure track faculty members for college/school or library faculty for the library.
4. Officers and committee representatives of the body to be determined internally within the body.
5. Holds open meetings on a regular basis (closed executive sessions are also possible when necessary) – run by elected faculty representatives.
6. Holds periodic college/school/library wide plenary sessions.
7. Establishes a mechanism for any individual (faculty & staff) in the college/school/library to bring forth issues for the body to consider.
8. Constitution/By-laws for the body must be formalized and approved by the faculty of the college/school/library (and by Dean, Provost’s Office) and must include the following information.
 - a. Membership
 - b. Officer selections and terms
 - c. College/school/library level committees
 - d. Meeting process and voting rules, where applicable
 - e. Bylaw review and revision process

9. The governance bodies should have the function of advising the dean and making recommendations to the dean and other appropriate bodies on matters of curriculum, budget, personnel, space, faculty evaluation, hiring, and planning.
10. A college/school/library handbook containing current college, school, or library policies and practices that is reviewed/approved periodically by faculty.
11. Run college/school/library level elections (representative to the said body, all college/school/library level committees, university level committee representatives, including college/school/library reps to the AcA).

Elements to consider (not required):

1. Inclusion of staff representatives as voting members
2. Ex officio members who may be administrator, staff, or students
3. Faculty review of budgets with the Dean and recommend resource allocation policies.

It is the college/school/library governing body that represents and articulates faculty interests and thinking on college/school/library level. Each faculty governance body will be empowered to play a leadership role with regards to all matters of academic policy in the college or school.

The AcA reps from individual college/school/library will submit a year-end report on the respective colleges/school/library on their level of compliance to this requirement. As college/school/library level governances are uneven and is a work in progress, it is understood that it may take some time for full compliance. In colleges/schools/library where certain requirement may be unsuitable or difficult to attain, the college/school/library may seek exemptions on specific requirement, which will require additional AcA motions & approval.” AcA members discussed the motion. Seconded.

Approved.

VI. Approval of University Rank and Tenure Path Forward Motion

3:37 – 3:47 pm

- a. **Main Motion:** “For the purpose of revising the University Rank and Tenure Committee (URTC) charter, the Academic Assembly (AcA) appoints the following faculty members:

Mark Chinen (Professor, LAW, URTC),
 Margit McGuire (Professor, COE, AcA),
 Jodi O’Brien (Professor, CAS, URTC),
 Greg Silverman (Associate Professor, LAW, AcA),
 Kirsten Thompson (Professor, CAS, AcA),

along with Provost Office representatives
 David Lance (Associate University Counsel), and
 Kathleen La Voy (Associate Provost for Faculty Affairs)

to a Working Group to work on the revision of the current URTC charter immediately (May 10, 2021, the date of this motion adoption).

AcA further appoints Co-Chairs of this Working Group being Jodi O’Brien (URTC) and Greg Silverman (AcA). This group will bring forth a URTC charter revision proposal (with options if greater consultation with the university faculty is needed) to AcA in October 2021 for

approval and adoption. The work will be managed by the Provost office.” Seconded.
Approved.

VII. 2021-22 AcA Officer Elections Info/Call/Committee Forming & Approval 3:47 – 3:55 pm

- a. AcA President asked for volunteers to run the AcA Officer Election Committee. Election Committee members include Margit McGuire, Greg Silverman, Chris Paul and Yancy Dominick.
- b. AcA membership approved the above slate of volunteers via auditory vote. **Approved.**

Meeting was adjourned at 3:55 pm.

*Minutes taken, and respectively submitted, by the AcA Secretary
Lindsey Nakatani, Senior Administrative Assistant, Office of the Provost
May 10, 2021.*