**Recommended Template for Letters of Collaboration (NSF)**

**NSF Guidance (PAPPG 2020)**

Letters of collaboration should be limited to stating the intent to collaborate and should not contain endorsements or evaluation of the proposed project.

To: NSF [Insert relevant NSF Program] Program

From: [Printed name of the individual collaborator or name of the organization and name and position of the official submitting this memo)]

By signing below (or transmitting electronically), I acknowledge that I am listed as a collaborator

on [or that I will cooperate in helping support the activities of] the proposal entitled

“[Insert proposal title],” with [Insert PI(s) names] as the Principal Investigators.

I agree to undertake the tasks associated with me as described in the Project Description of this proposal [and/or commit to provide or make available the resources designated in the Facilities, Equipment, and Other Resources section of the proposal].

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_