

## SCHOOL OF THEOLOGY AND MINISTRY TRANSFER CREDIT

The following policies are effective for graduate students admitted to the School of Theology and Ministry Fall 2016 and following:

### I. Transfer Credit Policy

Students may petition to transfer graduate credits earned from institutions accredited by regional regulatory commissions and/or the Association of Theological Schools (ATS) to the School of Theology and Ministry (STM).

Graduate course credits earned with a letter grade of B (3.00 minimum) or above in academic work comparable to STM core course requirements may be transferred to fulfill degree program core requirements upon evaluation and approval of the associate dean of academic affairs, the dean, and the registrar. Courses that do not meet core requirement standards may be accepted as general electives; however, a minimum letter grade of B will still be required.

Maximum number of transfer credits per degree program:

▪ Master of Arts (MA)	not to exceed 10 credits
▪ Master of Arts in Pastoral Studies (MAPS)	not to exceed 10 credits
▪ Master of Arts in Transformational Leadership (MATL)	not to exceed 10 credits
▪ Master of Arts in Couples and Family Therapy (MACFT)	not to exceed 15 credits
▪ Master of Divinity (MDiv)	not to exceed 54 credits
▪ Doctor of Ministry (DMin)	not to exceed 15 credits

Up to 15 graduate credits in theology and/or ministry earned from institutions accredited by regional regulatory commissions and/or the Association of Theological Schools (ATS) may be applied toward advanced standing in the Master of Arts in Couples and Family Therapy (MACFT) upon approval of the program director, associate dean of academic affairs, dean, and registrar. Applicants must submit transcripts of a completed Master of Arts degree or higher in a field of theology and/or ministry for evaluation.

All non-credit formation requirements and related formation courses should be taken at Seattle University.

### II. Credit Toward Second Graduate Degree

Students who have completed a Master of Arts in Pastoral Studies (MAPS) degree from Seattle University may petition the STM admissions committee to accept credits earned—in toto or in part—towards the Master of Divinity (MDiv) degrees.

### III. Six-year Limit

In accordance with the Seattle University Transfer Credit Policy #77-1, Section III C: All requirements for the master's and doctoral degree, including courses for which the candidate applies for transfer of credit, must be completed within six years after the graduate degree course work is begun. Once the six year limit has been exceeded, additional course work is required to replace the older credit.

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