

## ENROLLMENT SERVICES Office of Student Financial Services 901 12th Avenue, PO Box 222000 Seattle, WA 98122-1090

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## PAYMENT PLAN E: EMPLOYER TUITION REIMBURSEMENT DEFERRED PAYMENT PLAN

Each quarter's charges must be paid in full, or payment arrangements made, no later than the due date. All charges on the quarterly SU student account invoice are due on the following dates or 14 days after registration, whichever is later:

Summer Quarter: June 20 Fall Quarter: September 20 Winter Quarter: December 20 Spring Quarter: March 20

This is a quarterly plan for students who will be reimbursed by their employer for some or all of their tuition costs after they complete their coursework. The plan allows students to defer full or partial payment of tuition and fees based on documented assurance from the student's employer that a specific amount will be paid to the student who will immediately make payment to the University. The employer may not be the student's or student's parent-owned business. This plan extends the payment due date for tuition and associated fees to 30 calendar days after grades are officially posted. The plan must be renewed each quarter the student would like to participate. It is the student's responsibility to ensure that payment is made by the assigned due date even if reimbursement from the employer is delayed or withheld.

The completed application form must be accompanied by:

SFS Approval

- 1. A \$50 non-refundable enrollment fee, paid by check or via SU Online, and
- 2. An original letter, on the employer's company letterhead, specifying the terms of reimbursement.

The completed application and \$50 payment must be received no later than the student's tuition due date each quarter as given above. Be sure to provide ALL the information requested below. An incomplete application may cause the student to be responsible for late fees and/or reasonable collection fees.

This application is for ( <b>check only one box</b> ): ☐ Summer 2024	☐ Fall 2024	☐ Winter 2025	☐ Spring 2025
Student's Name Seattle U ID Student's Email Student's Phone			
			<del>-</del>
Student's Employer			
Employer's Contact Person Contact Person's Phone			
Payment is guaranteed with the following credit card that will be used only in t credit card will <b>not</b> be used to collect the \$50 fee:	he event the sch	eduled payment is	not made as agreed. Please note the
Credit Card #			
Credit Card # Visa or MasterCard Only – 16 digits required		I	Expiration Date
Cardholder Name as Printed on the Card			
MY SIGNATURE BELOW CERTIFIES THAT I UNDERSTAND AND AGREE THAT:			
<ul> <li>It is my responsibility to provide all necessary information, including grades, to by Seattle University by the due date.</li> <li>The University may contact my employer to determine if I am still eligible for tu</li> <li>If I fail to make payment as agreed, I may not be allowed to use this payment plabove for the amount due. I further authorize Seattle University to charge and co</li> <li>If I fail to make payment as agreed and my credit card authorization does not a Thereafter, my account will be subject to standard collection actions and charges</li> <li>I, the undersigned participant, hereby apply for enrollment in Seattle University's Paletter from my employer with this form. My signature below confirms my understamenthod and that I will be required to make timely payment in accordance with plan's liable for all costs Seattle University incurs in collecting the balance, including runderstand that this is a temporary extension of credit and constitutes an educational I of federal bankruptcy law (specifically, the U.S. Bankruptcy Code, as it may be amended.)</li> </ul>	ition reimburseme an in the future ar llect a 2.95% fee v successfully pay t for delinquent acc syment Plan E and ding that this serv s due date. I under easonable attorne loan with Seattle V	ent.  ad Seattle University when processing this he balance owed, I counts at Seattle Unit am including the sice is offered by Seatstand that if I fail to by fees, collection of University that may	v is authorized to charge the credit cards credit card payment. will be charged a \$100 collection feetiversity.  \$50 non-refundable enrollment fee and attle University as an optional payment or make payment as scheduled I will be costs and finance charges. Further,
Student's Signature			Date
FOR SFS OFFICE U	SE ONLY:		
Amount to be Deferred: \$	Payment Due Date:		