

SEATTLE UNIVERSITY

ENROLLMENT SERVICES | Office of Student Financial Services
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2025-26 APPEAL FOR SPECIAL CIRCUMSTANCES (PARENT)

Student's Last Name	First Name	MI	Seattle University ID #
Parent's Name			
Parent's Daytime Phone #		Parent's Email Address:	

Parents experiencing a change in financial circumstances that impacts their ability to finance their student's education may be eligible for a re-calculation of their Student Aid Index (SAI). To be considered for this re-calculation, students and their families must meet the guidelines below, explain the circumstances in a letter, and provide documentation of the change.

The student must have completed the [2025-26 FAFSA](#) before this form is submitted. This appeal will not be considered if the IRS Direct Data Exchange (FA-DDX) has not been used to upload the parent and student 2023 tax information into the student's 2025-26 FAFSA. To update the required 2023 tax return information to the student's [2025-26 FAFSA](#), log in to the student's FAFSA, go to the financial information tab and follow the instructions there to use the IRS Direct Data Exchange (FA-DDX). Once the upload is complete, the parent and student must both use their FSA ID's to sign the FAFSA and then resubmit it for re-processing. When the Student Financial Services Office receives confirmation of the update from the federal FAFSA processor, consideration of this appeal will begin.

Circumstances that may not be considered: Expenses such as car payments/lease, consumer/credit card debt, high mortgage payments, matching offers from other colleges or universities, weddings, vacations, inability to liquidate assets, and/or other discretionary costs may not be considered. Although there may be exceptions, adjustments to financial aid eligibility are not typically made to reflect these circumstances.

REASON FOR THIS APPEAL	REQUIRED DOCUMENTATION
<p>Circumstances that may be considered are listed below. Please check any of the circumstances below which apply to you.</p>	<p>ALL APPEALS must include a signed and dated LETTER OF APPEAL from the student's parents explaining the situation. The letter must explain specifically and in as much detail as possible when, why and how their circumstances have changed.</p>
<p><u>Loss of Employment or a Significant Decrease in Income.</u> 2023 income is not reflective of current income due to:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Loss of employment or reduction in wages or hours <input type="checkbox"/> Injury, disability, natural disaster which has resulted in significant decrease in earnings <input type="checkbox"/> Loss of benefits, such as unemployment, child support, etc. <input type="checkbox"/> Significant one-time increase in income was received in 2023 that is not reflective of typical annual income (capital gains, pensions, etc.) 	<ul style="list-style-type: none"> ✓ The information requested on the next page of this form. ✓ A complete copy of your MOST RECENT federal tax return, SIGNED by the taxpayer AND Copies of ALL W-2 WAGE STATEMENTS and 1099's (if applicable). <p>Other appropriate documentation to support the appeal such as:</p> <ul style="list-style-type: none"> ✓ A copy of the termination notice from the employer or copy of information from the employer explaining the reduction in wages or hours available for work. ✓ A copy of unemployment benefit documentation.
<ul style="list-style-type: none"> <input type="checkbox"/> <u>Tuition for Other Dependents:</u> Net tuition paid for other dependents of the student's/parent's family. Can include siblings in private K-12 school or siblings in post-secondary education with tuition costs. 	<ul style="list-style-type: none"> ✓ A copy of the private school tuition contract(s) for the 2025-26 school year, or documentation from the school listing your family's out-of-pocket costs for the 2025-26 school year. If submitting documentation for post-secondary education, include grants and scholarships received as well as costs.
<ul style="list-style-type: none"> <input type="checkbox"/> <u>Medical Expenses:</u> Excessive out-of-pocket medical or dental expenses incurred in 2023 or 2024. 	<ul style="list-style-type: none"> ✓ If the 2023 or 2024 Federal Income Tax Return was filed with Schedule A, provide a copy of Schedule A. ✓ Provide documentation of medical bills paid during tax year 2023 or 2024 if no Schedule A was filed.
<ul style="list-style-type: none"> <input type="checkbox"/> <u>Other Extenuating Circumstances:</u> Other extenuating circumstances that have occurred since the filing of the 2025-26 FAFSA (separation, divorce or death of the student's father/step-father and/or mother/step-mother, for instance). 	<ul style="list-style-type: none"> ✓ <u>Signed letter of appeal from parents</u> specifically explaining the situation. Supporting documentation will be requested if needed.

FOR ALL APPEALS: A PARENT SIGNATURE IS REQUIRED ON THE CERTIFICATION AT THE BOTTOM OF THE NEXT PAGE

Student's Name: _____ Student's SU ID #: _____
 Last First MI

ALL PARENTS MUST SIGN THE CERTIFICATION AT THE BOTTOM OF THIS PAGE

**ONLY THOSE PARENTS WHO HAD A LOSS OF EMPLOYMENT
 OR ANTICIPATE A SIGNIFICANT DECREASE IN THEIR INCOME FOR 2025
 ARE REQUIRED TO PROVIDE THE FOLLOWING INCOME INFORMATION**

If the appeal based on a loss of employment or significant decrease in income for 2025-26 is granted, in order to recalculate this student's parent contribution the **2025-26 income information about the PARENT(S)** must be provided below and included as part of the written appeal from the student's parent(s). All questions must be answered. Do not leave any item blank; if it does not apply, enter a "0." **DO NOT** include any funds expected from financial aid and/or veteran's educational benefits.

	2025-26 Academic Year	2025 Calendar Year
	<i>July 1, 2025 - June 30, 2026</i>	<i>January 1-December 31, 2025</i>
<u>ESTIMATED 2025 INCOME</u>		
Wages, Salaries, Tips - FAFSA Parent 1.....	\$ _____	\$ _____
Wages, Salaries, Tips - FAFSA Parent 2.....	\$ _____	\$ _____
Unemployment Compensation.....	\$ _____	\$ _____
<u>OTHER TAXABLE 2025 INCOME</u>		
Interest or Dividend Income.....	\$ _____	\$ _____
Business or Farm income or (loss).....	\$ _____	\$ _____
Capitol Gain or (loss).....	\$ _____	\$ _____
IRA or Pension Distributions.....	\$ _____	\$ _____
Rental income, partnership income or royalties.....	\$ _____	\$ _____
Other: _____	\$ _____	\$ _____
<u>2025 INCOME EXCLUSIONS</u>		
Education Credits from IRS form 1040 (Schedule 3, Line 3).....	\$ _____	\$ _____
<u>2025 UNTAXED INCOME AND BENEFITS</u>		
IRA deductions and payments to self-employed SEP, SIMPLE, Keough and other qualified plans.....	\$ _____	\$ _____
Child support RECEIVED for all children.....	\$ _____	\$ _____
Tax exempt interest income.....	\$ _____	\$ _____
Untaxed portions of IRA distributions.....	\$ _____	\$ _____
Untaxed portions of pensions.....	\$ _____	\$ _____
Foreign income exempt from federal taxation.....	\$ _____	\$ _____

CERTIFICATION: I affirm that the information provided on this form and attached documentation is accurate and complete to the best of my knowledge. I understand that completing this form does not guarantee that an appeal will be approved and/or that financial aid will be increased. I also understand that any revision based on this appeal information does not guarantee that the same adjustments will be made in future quarters or academic years.

Parent Signature: _____ Date: _____

For Student Financial Services Office Use Only:
 FAC: _____ Date: _____
 Desired Outcome: _____
 Reviewed by _____ Date _____
 Comments _____