***The Center for Environmental Justice and Sustainability (CEJS) is looking for a Research and Program Coordinator student worker for academic year 2025-2026. This is a PAID position!***

**Position Description**:

* Assist in collecting and analyzing data for SU’s Greenhouse Gas Emissions inventory and STARS (Sustainable Tracking Assessment and Rating System)
* Assist in research projects and provide support to the work of [SU’s Laudato Si Action Platform](http://www.seattleu.edu/laudatosi) which oversees Seattle University’s sustainability goals
* Assist in coordination and promotion of sustainability events on campus
* Edit CEJS website content, manage CEJS's social media
* Support in creation of CEJS newsletters
* Support CEJS in managing and improving its communication strategy for sustainability at SeattleU
* Network with student clubs to create/advance partnerships for sustainability initiatives at SU

**Minimum Job Qualifications**:

Seattle University student with proficiency in Excel; experience in research and data analysis; experience in creating graphics and flyers on Canva; an understanding of strategic communications; and an interest in event coordination and campus outreach. Strong interest in advancing environmental justice and sustainability at SeattleU.

**Duration**: Start of Fall quarter 2025 – Spring quarter, 2026

**Hours per week**: 10.0 hours per week

**Salary Level**: $20.76/h

**Application deadline: Friday, May 23, 2025**

*To apply for the student worker position, please submit your application on* [*Handshake*](https://seattleu.joinhandshake.com/jobs/9891226?searchId=e817bf2c-f150-4dc9-9090-8dfb7f577ec9) *(Job #9891226)*