

Amy Michael

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Nonprofit Executive Leader

Dynamic and passionate leader of people, ideas and organizations in both the nonprofit and private sectors with a focus on finance and treasury, people development, IT and board relations who partners with organizations and people striving to engage with their work and world at the intersection of the best and highest use of their skills and their deepest passions.

PROFESSIONAL EXPERIENCE

Amy Michael LLC

August 2016 - present

Coaching and Consulting

Coach and consultant working with individuals, leaders and organizations across sectors to reach higher levels of satisfaction and productivity and create lives and work infused with purpose and joy. Focus areas include: leadership development, financial and strategic leadership, and individual and organizational transitions.

FareStart

January 2010 – January 2017

CFO

Senior level executive responsible for the oversight of all accounting, IT, facilities and administration staff and functions. Led risk management, treasury and investment activities, budgeting and forecasting process, and participated as a senior advisor to the CEO and Board of Directors on business and strategic planning. Served as interim CEO during CEO's leave.

- Oversaw the audit process for the organizations -- seven consecutive years with a clean audit and A133 audit, reversing previous trends.
- Established and administered a 401K program and corresponding policies, procedures and oversight
- Delivered highly effective, meaningful and entertaining presentations to the Board – I make numbers tell a story. Elevated the level of conversation and fiduciary oversight for the Board and leadership.

Capital Hill Housing

December 2008 – January 2010

Fund Development Associate (1/2 time)

Assisted the Director of Fund Development with event planning, community outreach, individual giving program, grant writing and research, database maintenance, and budgeting and financial analysis.

Property Accountant (1/2 time)

Project accountant for HUD buildings and affiliated entities. Responsible for monthly close activities for 22 separate entities including adjustments and reconciliations, financial statement review and quarterly compliance reporting to lenders and equity partners.

Coast Crane Company **June, 1999 – May, 2008**

Corporate Treasurer 2007 - 2008

Managed treasury activities including cash management, investment, financial and regulatory compliance, credit/collections, budgeting, risk management, financial forecasting and modeling, and capital forecasting. Supervised 6 people.

- Redesigned and led the annual budget process for fiscal year 2009
- Prepared and presented financial information at Board meetings

Controller 2006 – 2007

Managed and trained accounting staff, supervised daily accounting activities and monthly close procedures. Published monthly and quarterly financial packages and performed and published all interim financial analysis and reporting. Managed relationship with outside auditors and responded to all governmental audits. Supervised 5 people.

- Managed due diligence process during sale of company from one private equity firm to another
- Stabilized an accounting department that had experienced 200% turnover in two years, including two Controllers

Finance Manager 2004 - 2006

Managed the financial analysis and reporting function of the company including business planning and analysis, risk management and annual insurance renewal, annual budget process, cash management and cash flow forecasting, compliance reporting to lenders, and reporting to private equity owners and internal management team.

Amy K. Michael **1999-2004**

Sole Proprietor, Consultant

Various Clients

- Facilitated transition to new software package and caught up six-month backlog of monthly close cycle and financial statement publication
- Led a year-long due diligence effort for Coast Crane, a family-owned company for purchase by a private equity firm
- Managed a forensic accounting project to determine if fraud had been committed
- Facilitated a software conversion

COMMUNITY

Women's Funding Alliance **2012-Present**

Member, Economic Development Grants Committee

Member, Board of Directors

2014 – Present

Board Treasurer

2015 – 2017

Board President

2017 - current

Washington Women's Foundation, Member **2006-Present**

Member: Diversity Grants Committee, Impact Assessment Committee, Grants Committee, Discovery Days

Chair: Impact Assessment Committee (2011), Diversity Grant Committee (2012)

Discovery Days Committee (2016)

Seattle University, Center For Leadership Formation Alumni Council, President

2015 - 2017

EDUCATION

Seattle University

Master's in Business Administration

Seattle, WA

Graduated 6/2014

University of Washington

Bachelor of Arts in Sociology, Minor in Women Studies

Seattle, WA

Graduated 3/2006

Certificate in Fundraising Management

completed June, 2009

RECOGNITION

Puget Sound Business Journal CFO of the Year Finalist – 2012