



Hi Rudy,

The College of Science and Engineering is excited you have joined our academic community! Below is a step-by-step guide to your advising and registration process this summer. Please review this information and visit your Orientation Portal to take action now! You can see an overview of the advising process on the [New Student Advising and Registration webpage](#).

WHAT IS “ADVISING AND REGISTRATION”?

The goal of advising and registration is to complete your class schedule and introduce you to academic advising at Seattle University. Here are important terms to understand:

- **Academic Advising:** A collaborative relationship between you and your academic advisor that involves course planning and registration, exploring academic and career goals, and connecting with campus resources.
- **Academic Advisor:** A staff or faculty member who guides you toward successfully completing your degree. You will be assigned an academic advisor starting May 15, 2025.
- **Course Registration:** A designated time when you sign up for classes to take during the upcoming quarter.

Here is an overview of all tasks you need to complete to register for your class schedule:

Task	Deadline	Where to Access
Complete Course Preference Form	May 30	Orientation Portal
Complete your Academic Advising Module	Before Advising Appointment	Canvas
Sign up for your Academic Advising Appointment	July 25	Orientation Portal
Attend Academic Advising Appointment	June 2 - August 15	Orientation Portal
Submit your Final, Official Transcripts	September 1	Contact the awarding college/university

PREPARING FOR ADVISING AND REGISTRATION

Starting today, you can begin the following tasks:

- **Online Orientation Module:** Complete the Academic Advising Module in Canvas. This module explains how academic advising works, reviews academic terms, and shares resources available for advising support.
- **Course Preference Form:** The purpose of this form is to provide insight to your academic advisor that will guide your conversation about your course registration.

ACADEMIC ADVISING APPOINTMENT

During your appointment, you will connect with an academic advisor to discuss degree requirements and register for your classes. You will be able to sign up for your appointment starting May 15. Appointments will begin June 2.

WE LOOK FORWARD TO MEETING YOU!

We recognize the transition to college comes with a LOT of new information. You're not alone – we're here to help you! Please don't hesitate to reply to this email with any questions.

Sincerely,

College of Science and Engineering Advising Center

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