

Appendix B: Staff Council Roles and Responsibilities

1. Identify, partner, and propose programs and resources for staff development.
2. Identify practices or experiences in which strengthen the experience for staff on campus.
3. Periodically survey campus staff to gain insights and feedback. Share survey results with the campus community.
4. Meet the SU President and members of Cabinet at least twice a year to exchange views or feedback on key initiatives, strategies, and events.
5. Invite campus leaders to meet with the Staff Council to discuss issues of concern or opportunities of interest.
6. Communicate information of relevance to campus staff via the Staff Council website, listserv, or via email announcements.
7. Sponsor events, seminars, lectures for campus staff on topics of interest.
8. Identify issues and recommend solutions affecting campus staff.
9. Refer incoming issues, requests, or information requiring action to the respective staff committees.
10. Propose a Staff Council budget and resources as needed over time.
11. Review and appoint delegates to campus committees to ensure staff voices/input have an influence on key initiatives and decisions where appropriate.