

Seattle University ORCA LIFT E-Purse Subsidy Policy

DISCLAIMER: Seattle University does not retain control of the ORCA Lift program. Terms of the ORCA Lift program are subject to change at ORCA's discretion. Seattle University may deny applicants who fail to turn in required documentation or who are found to be otherwise ineligible.

Your ORCA Lift Requirements: Requests for a subsidized product will not be accepted if students do not have all documents present. To learn what documents are required to obtain your subsidy and how to obtain them, follow the checklist on our site at: <https://www.seattleu.edu/media/transportation-and-parking-services/orca/ORCA-lift-checklist.pdf>

Adding E-Purse Funds: Funds added in order to receive your Seattle University matching subsidy must be loaded prior to turning in your required documentation. These added funds must be submitted in anticipation of the current academic term and cannot be from a prior quarter/semester. Any funds that were added during a prior academic term can be denied at the Department of Public Safety's discretion.

Responsibilities of PTS: Public Safety and Transportation Services operates on a term by term basis. The last day of each relevant term will be the last Friday of the last week of finals in the term for which the subsidy was purchased. All purchases will be made by this day at the latest. Any E-Purse that cannot be purchased by this date due to the limitations described below is forfeit.

Parking: PTS cannot provide a transit product and a term-length parking permit to the same student for the same term. However, transit product customers may purchase Supplemental Parking Permits through iParq or daily permits from the day permit machine in all SU parking lots. All vehicles on campus must properly display a valid parking permit, all hours of all days. Visit seattleu.edu/transportation/parking/ for campus parking policies.

Program Description: This is a Seattle University-sponsored matching subsidy that supplements King County's ORCA LIFT fare discount program. You must have an active ORCA LIFT Card, in your name to qualify for this program. Seattle University can match your ORCA LIFT E-Purse contribution once per term, only if you are enrolled at least half-time for that quarter or semester. Please note that Intersession and 1-2 week accelerated courses do not qualify for this matching subsidy.

E-Purse: Every ORCA Card can hold E-Purse. This is stored dollar value on your ORCA Card account. For students with ORCA LIFT cards, Seattle University will generally match a student's E-Purse contribution up to \$108 per semester and \$81 per quarter. All ORCA Cards are incapable of holding more than \$300 in E-Purse value. If there is not sufficient space for PTS to load your Match Subsidy your card will be loaded up to the \$300 limit and any remaining subsidy will be forfeited. PTS can load your subsidy only once per term and cannot add past or missed subsidies to future loadings. All products will be purchased by last day of the relevant term. PTS will notify you if we are unable to purchase the full amount for your E-Purse account.

E-Purse value can be used to purchase Regional Monthly Passes. Visit the FAQ on ORCAcard.com for details. E-Purse can also be used to pay for fares directly.

Lost ORCA LIFT Cards: Lost cards should be reported to PTS then replaced through King County Public Health. **To replace your lost or expired ORCA LIFT Card please visit the King County Public Health office at 201 S. Jackson, Seattle, WA 98104.** There may be a \$5 replacement fee. Please be sure to ask for an ORCA LIFT Card "Associated to Seattle University."

Please Be Aware: Any recommendations that staff makes regarding passes and fare-values are done exclusively for your convenience and cannot be considered binding. Transit products, including E-Purse, may take a number of days to load and will only do so when the card is used. Checking value online will not activate a product. Checking value at transit station Add-Value Machines and purchasing fares at wired fare columns allows your products to load with the least delay. Card readers mounted on buses and in ferry terminals generally increase the time it takes for your product, including this subsidy, to load. Always keeping sufficient funds for at least a round trip journey in your E-Purse will insure that you are always able to take your individual commute. This is your responsibility alone. There is no reimbursement for out of pocket costs for delay in product loading. No refunds for any reason.